

Rocky Mountain Athletic Trainers' Association  
RMATA Board of Directors Minutes  
April 19, 2007  
8:30 AM - 9:00 PM  
April 20, 2007  
8:00 AM - 1:00 PM  
Denver, CO

[Audio File](#)

1. The Meeting of the Board of Directors of the Rocky Mountain Athletic Trainers' Association was called to order at 8:27 am on April 19, 2008

2. Attendance:

Mr. Matt Webber	District 7 Director
Ms. Kelli Sheehan	RMATA President
Ms. Lisa Walker	RMATA President-Elect
Mr. Bart Peterson	RMATA/District 7 Secretary
Mr. Ben Davidson	RMATA Treasurer
Mr. Chris White	Arizona President
Mr. Chris Mathewson	Colorado President
Mr. Tim Acklin	New Mexico President
Ms. Kristin Pond	Utah President
Mr. Dan Dalen	Wyoming President
Mr. Rick Ball	Business Consultant

3. Welcome & Introductory Remarks There are a lot of new faces at the Board Meeting. Members of the Board of Directors introduced themselves to each other.

4. Hotel Room Numbers /Leadership Directory /Board Directory

5. Committee of the Whole: The RMATA has traditionally conducted business using the "Committee of the Whole" approach in both Board Meetings and Membership Meetings. This allows items to be discussed before a formal motion has been made. Once a motion has been made, more formal adherence to the rules of order is necessary.

Duty of Board Members:

- Duty of Care: to practice due diligence and work to serve the interests of the RMATA
- Duty of Loyalty: whatever other hat may be worn in professional and personal lives, board members attending board meetings, first and foremost, as representatives of the RMATA (conflict of interest)

6. Minutes from the Previous Meeting - No previous meeting minutes to approve.

7. Appointments/Renewals/Resignations

- Recognition of outgoing Committee Members/BOD Members, volunteers,
- Committee changes
- The Board will direct the Honors and Awards committee to come up with a plan by June 2007 to recognize outgoing Committee Chairs, members, and those who serve the association. Plan to include budget, procedures, and criteria.

[Audio File](#)

8. Membership Report

[See attached](#)

9. Financial Report

- a. See Attached
- b. The financial position to date 2007 for RMATA/District 7 was discussed by the Board of Directors.
- c. In addition, the current status of the District Credit Card and appropriate usage was discussed and has been outlined to those who possess it.
- d. Bonding of the Treasurer was also discussed.

e. Dues Money to be distributed on a quarterly basis from NATA to the District Treasurer, who will distribute it to the States as soon as it is received.

10. District Secretary

a. State Membership Database-

**Motion by Mr. Peterson to purchase an Access Database for each State, \$500 per state, to assist in Membership Database and reports. Motion Tabled.**

As a point of information, on the Monday following the Board Meeting the NATA Office notified Mr. Peterson that the NATA will provide the database program to each state for no charge. This will take place in about 1 year.

i. What information do you need to know?

State by region

Legislative districts, etc.

Demonstration of Sample Database

MS Access to run database program

Security of Database information

b. State Meeting Registration Fees- Membership Benefits- What is your State Doing?

c. Does your state allow membership without being a member of NATA/RMATA?

d. How do you verify membership for meetings? (RMATA finds that not all members are honest)

e. Other ideas to maximize member benefits – what else can NATA/RMATA/State do to Maximize benefits?

[Audio File](#)

11. RMATA Annual Clinical Symposium and Membership Meeting

a. Introduction of Leslie Padzik, Helms Briscoe. Ms. Padzik will be an observer at our meeting this year. Short Q&A

Contract revisions were discussed for the Salt Lake Contract in 2009 were worked out.

b. Denver, CO 2007 – Hotel wanted us to pay entire payment up front prior to meeting. This is the first hotel that has required full estimated payment prior to meeting. They did extend us \$5000 line of credit. Hall of Fame banquet will be a very nice meal and presentation. Hall of Fame reception starts at 6:00 pm for VIP's and Hall of Fame members. All members of the RMATA Hall of Fame were invited and will continue to be invited to this reception prior to the banquet.

c. Phoenix, Arizona 2008 contract has been signed. Dates for the meeting May 1-4, 2008. We need a local committee chair for next year from the State (Arizona). Local committee chair/State President is responsible for selecting and acquiring Speaker/VIP gifts.

d. Salt Lake City, UT, 2009 - Largest issue in Salt Lake City is that we only have 50 parking passes. After that, attendees with vehicles will have to pay \$10/day for parking on the hotel site.

**Motion to Approve Contract for Salt Lake Marriott Downtown after review and approval by the Business Consultant. Motion Colorado, 2<sup>nd</sup> Arizona. Motion passes 7-0-0.**

e. Denver CO, 2010

f. Albuquerque NM, 2011 - Looking for site that can accommodate us in New Mexico.

g. Arizona 2012

h. Utah 2013

i. Colorado 2014

j. Arizona 2015

k. Utah 2016

l. Colorado 2017

m. New Mexico 2018

n. Leadership session – A discussion of the value and direction of the Leadership Breakout sessions resulted in the following motion. Mr. Webber and Mr. Linaker to be Co-Coordinator. Leadership Training to be permanent Breakout.

**Motion to create Leadership Training Coordinator position to be filled by Mr. Webber and Mr. Linaker, Motion by Ms. Sheehan and 2<sup>nd</sup> Wyoming. Motion passed 7-0 Leadership Training Breakout Session to become a permanent part of the Convention.**

o. Exhibits – 31 exhibitors, 1 that has not paid yet...one that got sick here at the hotel and has not been able to attend.

p. AV - purchased additional wireless microphones, etc.

- q. Program – continue to look for presentors, striving for 25 ceu's.
- r. State Association meetings. Meetings for state associations may be held during the RMATA conference. If the State chooses to do so during a lunch hour or anytime that meeting rooms are available. States must request the room during the fall/planning stages. If a meal is served during the meeting, the state will pay for the meal.

[Audio File](#)

#### 12. Web Site

- Currently Bart Peterson, RMATA Secretary will be managing the web site until we can find someone to move into the open position.

-Options

Web site stays with Bart Peterson

Hire an outside company to maintain the web site

[Proposal from Pixel Effects, web maintenance company.](#)

The Board directed Mr. Peterson to continue to look for either a company or a Certified Athletic Trainer/Student who can maintain the website. When the budget is proposed at the June Board Meeting the solution should be included in the Budget Proposal.

[Audio File](#)

#### 13. Finance Committee

- Members of the Finance Committee consist of the President/District Secretary/District 7 Treasurer/Current Board Member/District Director/Immediate Past President

**Motion to appoint Tim Acklin to the Finance Committee as the Current Board Member. Utah motion, Arizona 2<sup>nd</sup> 6-0-1**

#### 14. Board of Directors

- Governance CD (2007 version). The 2007 version of the Governance CD was distributed to the members of the Board of Directors. The CD includes all documents of the association. The 2007 version also includes leadership and leadership training information. In an effort to make the information more available to the Board, the CD is also available on the [www.rmata.org](http://www.rmata.org) website for members of the Board.

[Audio File](#)

- 15. State Legislative Grant Money -[Proposal from Wyoming](#) The Board of Directors discussed the proposal from Wyoming in detail. A plan was submitted for Wyoming to go and come back to the Board with revisions and further discussion.

#### 16. Budget - June 2007

#### 17. Leadership Presentation

- Mark Smaha (Saturday AM)

- Afternoon Session (Matt Webber, Scott Linaker, Bart Peterson)

- 18. Computer Request – Kelli would like to keep her computer, and pay the RMATA the depreciable amount of \$200 - **Motion by Colorado to allow President Sheehan to purchase her computer for \$200. 2<sup>nd</sup>, Wyoming. Motion passes 6-0-1**

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#### 19. State Association Business

AZ – 30<sup>th</sup> Anniversary Celebration was held in Phoenix in February. Supporters of Athletic Training over the past 30 years were invited to attend. Legislative issues are the main effort right now. Great fundraiser (raffle) going, \$12000 raised. Day at the capitol went well. 2010 is the year for Sunset. Summer Meeting is in Flagstaff in July. All members of RMATA are welcome to attend.

CO – The focus in Colorado has been 100% legislative. The bill is out of the Senate, is now out of the house. The bill is now waiting on the Governor to sign. PT's in Colorado

NM – Focus is also on legislation. Recent bill just passed which will allow Athletic Trainers in New Mexico to collect 3<sup>rd</sup> Party Billing, Medicare Provider. Lists Athletic Trainers as Health Care Providers. New Mexico State High School Activities Association now sponsors the state Championship for High School Student Athletic Training Aides. State Meeting will be in Roswell on May 18-20, 2007.

UT – Kristin Pond is the new President. Jeff Hurst is the new Vice President, and Brian Coles is the new Secretary and Ben Davidson is the new Treasurer. Utah is now in the 2<sup>nd</sup> year of its licensure.

WY – Legislation failed, but the Athletic Trainers in the state learned much about the process. Bill got all the way through the House of Representatives, was log jammed in the Senate.

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20. NATA Business [NATA Report](#)

- a. Membership has dropped for the first time in the history of NATA. The Membership Committee is looking at this to determine any trends. Major portion is the Convention which this year in Anaheim. Members should be encouraged to attend in Anaheim to help make sure that the NATA Convention returns to the west.
- c. House Bill has been introduced in US Congress.
- d. Committee vacancies are posted on the RMATA Web Site
- e. [Career Starter Dues Program from NATA.](#)

**Motion to approve Career Starter Dues program as presented by NATA. Motion by Wyoming, 2<sup>nd</sup> New Mexico. Motion carries 6-0-0-1 (Arizona Absent)**

21. Committee Reports

**a. Honors and Awards**

- 1. Educator Recognition
- 2. Hall of Fame
  - RMATA HOF will not be displayed at the national convention as the NATA will be charging RMATA/District 7 cost for the booth space. Cost is \$800.
- 3. Scholarship
- 4. Special Recognition

**b. Public Relations** Discussion on the current and continuing status of Public Relations for the RMATA and District 7. We continue to have little or no publicity and press for the Association and Profession within the District. **Motion to direct the District Director to replace Greg Boughton on the NATA PR Committee. Motion Colorado, 2<sup>nd</sup> New Mexico. Motion Carries 6-0-1**

Current committee make up includes:

- AZ - Open
- CO - Andy Henrichs - Chair
- NM – Cathy Martinez
- UT – Open
- WY - Open

If a state has information that they would like to be put in the NATA News, please forward the information to Andy Henrichs, RMATA PR Chair.

- c. **Newsletter** - The newsletter will continue to be published as in the past. The new software is working well.

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**d. RMSATA**

- a. Kim Brock, Student Association Representative presented the current status of the RMSATA to the Board of Directors. Issues include:
  - Justin Segota & Mimisha Abe to be first recipients of the scholarships.
  - Participation is dropping – what is the purpose of the RMSATA?
  - Online voting -
  - Changes to Governance Documents
  - 2 - \$300 scholarships being awarded this year by RMSATA
  - Future direction of RMSATA
  - Low numbers of students are NATA members

- b. Kim Brock was directed by the Board to come up with a proposal for a Student Advisor Committee. She will come back to the Board with the proposal.

**e. Exhibit Coordinator** – Jason McWilliams states that we have 32 exhibitors. This is the largest number of exhibitors we have had in a number of years. We had one exhibitor get sick at the hotel, he has been hospitalized. We have had at least two incidents of theft from exhibitor booths.

**f. Convention Program Committee** Valerie Herzog reports that all speakers have been doing well. We are looking for next year. A form is on the webpage to propose presentations for those interested.

**g. Convention Coordinator** Heather Downs came to the Board and reported that we have had a number of walk-up registrations. We have a new CEU stamp. The CEU card must be stamped daily. This will help ensure attendance, as well as ensure that attendees report only those CEU's that they have earned.

**h. Audio Visual Coordinator** Sheri Lampin reports that we have purchased additional wireless microphones to help with hotel interference. We may also want to purchase an additional projector to reduce hotel AV costs.

**i. Clinical/Industrial/Corporate** Mark Letendre from District 7 CIC came and introduced himself to the BOD. Wants State Rep. names to facilitate communication.

22. Other Items for the Good of the Order (RMATA/NATA)

a. NATA Board of Directors Meeting

b. RMATA Board of Directors Meeting

- June 27, 2007 @ 8:00 am – 10:00 am

Hilton Anaheim, Redondo Room

c. RMATA Semi-Annual Membership Meeting

- June 26-30 Anaheim, Orange County, CA

23. Membership Meeting Procedure

24. Adjourn Motion to adjourn @ 11:47am Motion by Colorado, 2<sup>nd</sup> by Wyoming