

Rocky Mountain Athletic Trainers' Association, Inc.
Annual Board of Directors Meeting
March 19-20, 1998
St. George, Utah

1. Call to Order

President Bill Lyons called the meeting to order at 8:07 a.m..

Attendance:

Bill Lyons - President/District Director
Scott Linaker - Secretary, President Elect
Matt Webber - Secretary Elect
Scott Farnsworth - Arizona Representative
Kelli Lotito - Colorado Representative
Rich Gerrells - New Mexico Representative
David Draper - Utah Representative
Kirk Isabell - Wyoming Representative
Rick Ball - Business Consultant
Steve Scales - Exhibit Coordinator
Larry Willock - Treasurer Appointee

2. Treasurer

Motion: To appoint Larry Willock as RMATA Treasurer.

Motion by: Rich Gerrells (NM)

Second: Kelly Lotito

Carried: 6-0

3. Banking

Larry Willock went over banks available at Colorado Springs. Colorado does not allow interstate banking. CD's seem to be obsolete, money market accounts should give more interest. Interest rates and options from several banks were presented. Visa/Mastercard debit cards possibilities and limitations was discussed.

Consensus - Bank One

Checking

High Balance Savings

4. CPA

Discussed possibility of needing to change accountant. Issue will be looked at as necessary with no changes seen at this time.

5. Membership Report

Membership Report and member lists were distributed to the State Presidents and RMATA Officers. Member lists will be provided by the Secretary at the annual and semi-annual RMATA meetings and upon request.

Current Membership	
Certified:	851
Associate:	57
Certified, Retired:	19
Student, Undergraduate:	247
Student, Graduate:	33
Student, Certified:	<u>130</u>
Total	1337

6. District Meeting

Arizona 2001 - Jana Rae Oliver from the Metropolitan Tucson Convention and Visitors Bureau presented on the possibility of Tucson as a site for the 2001 district meeting. A video on the Tucson Convention Center was shown and hotel possibilities discussed. Multiple hotels needed, Tucson would provide housing bureau. Possibility of using the new hotels in downtown Phoenix was mentioned.

7. Financial Report

Scott Linaker presented the financial report as of March 15, 1998.

Total Income:	\$ 90,794.98
Total Expenditure:	\$ 59,641.49
Liabilities:	\$ 40.13

Net Balances:	
Checking:	\$ 61,938.72
Savings:	\$ 12,364.71
C.D.'s:	<u>\$ 60,052.62</u>
Total:	\$134,356.05

Money is being moved into checking in preparation for changing financial institutions.

8. Budget

Budget procedure was discussed. A new budget process will be used the next fiscal year.

9. Constitution and By-laws

Procedure to be used in present the amendments to the Constitution and By-Laws. The importance of getting proxies from members was stressed with the possibility of getting members to fax proxies to State presidents.

10. Proposals for Board Action

Add "non-certified" to student membership definition -

To make Section IV (A)(5) read:

"Student members shall be non-certified student members of the NATA

enrolled in a junior college, college, or university within the area of the Association.”

Mailing label access -

To add to Section IV(C)(2) of Policies and Procedures the following:

“The mailing list, and mailing labels, shall be made available to non-profit organizations and researchers as long as the activity will be to the benefit of the athletic training profession. In the case of research, the study must have been approved by the institutions review board. Labels requested for private research must meet Association criteria.”

Check Writing for Secretary -

To add to Section X(C) the following:

“Write checks for the Association in keeping with the budget, these policies and procedures, and directives from the President.” And to add the word “Secretary” in Section XVIII(D)(11).

Editorial Changes to Policies and Procedures -

To add to Section VIII(C) the following:

“The Secretary shall update these policies and procedures as approved by the Board. If not specifically stated in the approved motion, the Secretary shall place the item in the policy and procedures in the area that appears to be best suited for the item and make editorial changes to numbering to fit the new item. The Board shall be provided with updates to the policies and procedures whenever made and Board members should review the placement of items.”

Board Action Items -

Add to Section VII(D) of the policies and procedures the following:

“Persons wishing to propose items for Board action shall submit their proposal(s), in motion form with justification for the action, to the President of the Association no later than three (3) weeks prior the annual or semi-annual meeting of the Board. The President shall provide any of these items included on the agenda to the Board with the meeting agenda. This in no way should be interpreted as to preclude a Board member from making proper motions at the Board meeting.”

Treasurers’ Financial Report -

To change the word “Secretary” in Section XVIII(D)(23) to “Treasurer”.

Removal of reference to Constitution in Policies and Procedures -

“To remove from the Policies and Procedures all references to the Constitution, contingent upon membership approval of the changes to the Constitution, and to change Section numbering accordingly.”

Motion: To accept the changes to Policies and Procedures as amended.

Motion by: Scott Farnsworth

Second: David Draper

Carried: 6-0

Adopt guidelines for receipt and disbursement of grant monies -

Grant monies from the NATA were discussed and grant compliance problems were taken from the State and District standpoints. Rick Ball advised that in the case of the NATA grants to the states the district does not have financial responsibility as the district only serves to pass through the money to the states. The State Presidents are responsible for

any grant compliance required by the NATA. No vote was taken.

11. District Meeting - St. George

Ben Davidson reported on the particulars of the set up of the district meeting.

Student meeting - We need to make sure certified athletic trainers are present during student events. The student association did not request any Board presence at their session.

Speakers - Not all speakers sent in biographies.

Luncheon - Hotel seems unconcerned with meal count. No ticket will be used but a count will be taken. We have a guarantee of 330 meals.

Exhibitors' Social - We must sell tickets for alcohol. Alcohol is served by hotel staff. Rick Ball's opinion is that the liability is on the server of the alcohol, not the ticket seller.

Exhibit Hall - Should be locked after the evening session with only the manager having a key. No written agreement exists in regard to exhibit security.

CEU's - Problem of C.E.U. forms with people who leave early or check in late. Forms are available for many scenarios.

12. C.E.U.'s

Bill Lyons presented the SWATA model on CEU tracking. A stamp system is used to track attendance. C.E.U. compliance is a problem of the NATA-BOC. The NATA-BOC will be auditing approved providers.

13. District Meeting - 2000 - Colorado Springs

Tentative dates March 24-26. Possibility of using the Sheraton Colorado Springs has been investigated. Possibilities in Denver all appear booked. The Sheraton appears very willing to work with us. Presently no other groups are booked for the space. No other large events seem to be taking place at that time in Colorado Springs. Attendance is estimated from 400 to 450. Space for luncheon may be tight. Kelli Lotito will investigate further as to prices and number of rooms available.

14. Site Rotation

2002 - New Mexico (March 22-24)

2003 - Utah (March 21-23)

2004 - Colorado (March 26-28)

2005 - Wyoming (March 25-27)

2006 - Arizona (March 24-26)

Date change for Arizona meetings discussed due to problems getting sites (some time after Easter).

15. District Meeting - 2002 - Albuquerque

Rich Gerrells has been checking several sites. Holiday Inn Pyramid quoted \$99 rooms (down from \$109 in 1997). The Pyramid has added on and now has the room to host our functions. Rich will investigate further as to the Pyramid and other possible sites.

16. Convention Manual

Matt Webber presented the revised Convention Manual.

Motion: To accept the Convention Manual as written.

Motion by: Scott Farnsworth (AZ)

Second: Kirk Isabell (WY)

Carried: 6-0

17. Long Term Plan Task Force

Matt Webber spoke on the need to create a task force to address the need for a long range plan. Questions were raised on the need for such a plan. Bill Lyons stated the need for a specific charge for the task force. Several long term ideas were discussed. Discussion on the need for the Board to meet for a day with a facilitator to come up with a plan. Colorado Springs as a site was mentioned (at site of 2000 convention). Board members were asked to look at June and July calendars to find a common date for a possible meeting.

18. Dan Libera Scholarship

Scott Linaker presented a proposal to rename one of the RMATA scholarships the "Dan Libera Scholarship". The post-graduate scholarship was proposed for the name change to eliminate confusion of which undergraduate scholarship is the one.

Motion: To name the post-graduate scholarship after Dan Libera.

Motion by: Rich Gerrells (NM)

Second: Kelli Lotito (CO)

Carried: 6-0

The meeting recessed for the evening at 8:23 p.m.

The meeting reconvened at 9:00 a.m. on March 20, 1998.

19. Convention Program Committee

Mike Nesbitt reported to the Board on activities of the Convention Program Committee. An update on the current symposium program and a time line for the next symposium was presented.

Motion: To add Stephanie Rector to the Convention Program Committee.

Motion by: Rich Gerrells (NM)

Second: Kelli Lotito (CO)

Carried: 6-0

Motion: To change membership of Convention Program Committee to four standing members and one member from the state in which the next district meeting will be held.

Motion by: Rich Gerrells (NM)

Second: Scott Farnsworth (AZ)

Carried: 6-0

20. Secondary Schools Athletic Trainers' Committee

A proposal from Bart Peterson was presented and tabled until Bart could be present for discussion on the issue.

21. Hall of Fame Subcommittee

Scott Linaker presented the criteria for Hall of Fame induction. Discussion ensued on the mechanism of voting on nominated individuals.

Motion: To accept the Hall of Fame criteria as presented.

Motion by: Scott Farnsworth (AZ)

Second: Kirk Isabell (WY)

Carried: 6-0

Motion: To induct Earlene Durrant and Dale Mildenberger to the RMATA Hall of Fame.

Motion by: David Draper (UT)

Second: Kelli Lotito (CO)

Carried: 6-0

22. Committees

Bill Lyons spoke on the RMATA Committee structure. Bill proposed a site selection committee. It would consist of two persons, the State President of the state in which the district meeting will be held and the immediate past RMATA President. The possibility of having a Site Selection Coordinator instead of this committee was discussed.

Motion: To create a Site Selection Coordinator.

“The President shall appoint, with the consent of the Board, a Site Selection Coordinator. The Site Selection Coordinator shall work with the Board, Officers, Exhibit Coordinator, and the State Presidents in selecting and securing sites for the Association's annual meeting.”

Motion by: Scott Farnsworth (AZ)

Second: Kirk Isabell (WY)

Carried: 6-0

A \$1000 budget was suggested for the Site Selection Coordinator.

Motion: To approve \$1000 budget for the Site Selection Coordinator.

Motion by: Rich Gerrells (NM)

Second: Scott Farnsworth (AZ)

Carried: 6-0

Scott Linaker appointed Bill Lyons as the Site Selection Coordinator without Board objection.

23. Scholarship Committee

Dale Mildenberger has resigned from the RMATA Scholarship Committee. The Association needs to pick up on the process and make sure the scholarships are awarded this year. The RMATA uses the National standards and application forms. Kelli Lotito was appointed by Bill Lyons to work on the scholarship situation.

24. District Secretary/Treasurer Meeting Report

Matt Webber reported on the activities of the NATA District Secretary/Treasurer Committee. The committee was given an overview of the new NATA database. The possibility of having a financial seminar at the next meeting in Dallas was discussed.

25. NATA Business

REF function at Camden Yards - The advisability of using the term "free, unlimited beer" to describe the pre-game event was commented on.

NATA Finances - \$5 million dollar budget. NATA uses all of top floor and part of bottom floor of the National Office. The NATA is trying to correct the error in the dues notices for District 7. Scott Linaker is checking with the national office to get an updated list of who has paid the full dues amount. The possibility of the NATA reimbursing the District for lost dues was considered. Dues increase rotation set for 3 years. Dues increases will be discussed by the NATA Board in December of 1999. Districts will continue to receive the 15% of sponsorship monies.

Journal - The quiz will be in the NATA News. The quiz is also available on the web site and through fax on demand. The effort to get the journal indexed in the Index Medicus continues. Advertising is being eliminated over time from the Journal. Advertisers are being asked to refer to the profession as Athletic Training.

Education Council - Application process and forms ready for the Planning Grants to help colleges fund planning for curriculums. The grants are for \$7500 and are granted twice a year. Competencies in Athletic Training subcommittee are working to update the competencies. The Entry Level subcommittee is working on defining what entry level is. The Graduate Education Subcommittee is looking at accreditation of graduate education programs. The problems of differentiating between entry level graduate programs and advanced graduate programs are being dealt with. They have been granted a two year extension for current graduate accreditation to better prepare to accredit these programs.

ATC Logo - Logo #2 was approved. The NATA Board approved guidelines for use by certified members.

Public Relations- Robin Roberts has been approached as a spokesperson. The NATA is currently working with her representatives on this item.

Pronouncements Committee - Working on position statements on fluid replacement, lightening, heat illness, and the establishment of emergency care plans. If and when these are adopted they will be a standard that members are expected to meet.

College and University Athletic Trainers - A task force has been formed to work with NCAA on a standard on practice coverage (in and out of season) by collegiate athletic

trainers. Denny Miller will chair the task force.

Fiftieth Anniversary Task Force - NATA has decided to fund, up to \$1000 per person, expenses of attendees of the first meeting. Members attending will receive a video on NATA history and the NATA History book. Hardbound copies of the history will be available for purchase.

Sponsorships - The NATA corporate sponsor program is continuing. Further corporate sponsors are being sought. Dr. Scholl's has been approached as a possible sponsor. Our current sponsors are still working well. Current corporate sponsors should not be approached to fund events or activities.

Reimbursement Advisory Group - Focus is shifting from the national level to the state level and to the insurance company level. Some of the issues will be brought up at the membership meeting.

Doody Review Service - A new member service, the Doody Review Service is provided to members for free. It normally costs \$40 for an individual. It is a peer review of newly published books and electronically ordering these books. It is more specific to our profession than some of the other services.

Future Convention Sites - The site rotation by national region is east, central, central, west, central, central. There has been problems with site size and expense of the convention center. The NATA is limited in what sites they can choose.

Baltimore 2004
Indianapolis 2005

Women in Athletic Training Committee - The sexual harassment brochure is finished and should be coming out soon.

College Athletic Training Society - CATS has declined to share an extended program with the College and University Athletic Trainers Committee. They also declined an NATA liaison to go to their meetings.

Professional Education Committee - The committee ends its duties in September. Their tasks are being assumed by various other entities.

Injury Surveillance Study - Research will continue through 1998-99. When the study is done it will be published in a peer reviewed journal. It was felt that the study will carry more weight this way.

NATA Board of Certification - There is one vacancy on the Board of Certification that is nominated by the NATA Board. The Board sent three names to the BOC for consideration. The BOC's contract expires in 1999. Current contract was very poorly written and the new contract will be renegotiated by counsel.

26. State Dues Collection

Bill Lyons made the suggestion that if the NATA does not get the money for state dues to the states, the states take the funds out of funds provided for legislative activities provided

by the NATA. Bill and Scott will present information on state dues collection to the state presidents at the NATA Symposium.

27. Booth Space for Future Convention Sites

The possibility to get future convention sites to set up a booth or table to attempt to gain more attendance at the meeting was discussed.

28. Legal Interpretation of the Status of Athletic Training

Scott Farnsworth presented the legal interpretation of the status of athletic training in the State of Arizona that was completed for the AzATA by Rick Ball. Discussion ensued on the value and possible pitfalls of having such a document produced. The cost of having a report such as this produced can come out of funds provided by the NATA for legislative activities.

29. Budget Approval

\$500 for capital expenditures for computer printer and computer battery.

Motion by: Scott Farnsworth (AZ)

Second: Kirk Isabell (WY)

Carried: 6-0

Operating budget of \$70,990 with a contingency fund of \$9,140 for fiscal year 1998-99.

Motion by: Rich Gerrells (NM)

Second: Kelli Lotito (CO)

Carried: 6-0

Convention budget of \$25,600 for the 1999 RMATA Clinical Symposium as included in the operating budget.

Motion by: Kelli Lotito (CO)

Second: Kirk Isabell (WY)

Carried: 6-0

30. Bill Lyons adjourned the meeting at 1:13 p.m..