

Minutes RMATA Board of Directors

March 25, 2004

8:30 AM - 9:00 PM

March 26, 2004

10:00 AM - 2:00 PM

Broomfield, CO

1. Call to Order [Audio](#)

8:42 am

2. Attendance/Quorum

- a. Scott Linaker, President/Director
- b. Kelli Sheehan, President Elect
- c. Matt Webber, Director Elect
- d. Bart Peterson, Secretary Elect
- e. Jack Baynes, Arizona
- f. Rob Evers, New Mexico
- g. Chris Mathewson, Colorado
- h. Lisa Walker, Utah
- i. Gregg Boughton, Wyoming
- j. Ben Davidson, Treasurer

3. Welcome & Introductory Remarks

4. Hotel Room Numbers /Leadership Directory /Board Directory/

[Feb 2004 leadership directory](#) – via email. Updated by Scott

[Board Directory](#) – update and get to Sean

5. Committee of the Whole: The RMATA has traditionally conducted business using the “Committee of the Whole” approach in both Board Meetings and Membership Meetings. This allows items to be discussed before a formal motion has been made. Once a motion has been made, more formal adherence to the rules of order is necessary.

Duty of Board Members:

- Duty of Care: to practice due diligence and work to serve the interests of the RMATA
- Duty of Loyalty: whatever other hat may be worn in professional and personal lives, board members attending board meetings, first and foremost, as representatives of the RMATA (conflict of interest)

6. Minutes from the Previous Meeting as published in the RMATA Newsletter - January 2004

Motion to approve, Arizona, 2nd Utah, Motion Carries 6-0

7. Appointments/Renewals/Resignations (ballot)

[Board of Directors Ballots/Appointments](#)

Ballots submitted to Bart Peterson to be tabulated.

- Ben Davidson, Treasurer, Approved
- Richard Ball, Business Consultant, Approved
- Thomas Furrier, Financial Consultant, Approved
- Gregg Sheehan, Convention Exhibit Coordinator, Approved
- Sean Willeford, Web Site Coordinator, Approved

8. Membership Report [Audio](#)

- statistics/trends/etc [Membership Report](#)

9. Financial Report [Audio](#)

- position to date Finance Report

Motion to accept finance report; Arizona, 2nd New Mexico, Motion Carried 6-0

Members of the BOD reminded to fill out and submit the expense report form which was handed out as well as is provided on the Governance CD.

- Members of the BOD with RMATA credit cards include Scott Linaker, Matt Webber, Kelli Sheehan, Bart Peterson, and Ben Davidson

10. Finance Committee [Audio](#)

The Board addressed the [Investment Goals](#), long term plan, and direction of the Association as it relates to the finances of the association.

The Board also address the make up of the Finance Committee as outlined in the Policies and Procedures of the Association.

Motion: To change the Policies & Procedures from:

“The Finance Committee shall be composed of the Secretary, Treasurer, and a minimum of two members who are serving, or have served, on the Board.”

to:

“The Finance Committee shall be composed of the President, Secretary, Treasurer, one additional person who is a current member of the board, and one at large member. Of the committee at least one member shall have served on the committee for a minimum of two years prior to their current appointment.”

Motion, NM, 2nd Utah, Discussion, Motion Carries 6-0

Current Finance Committee Membership includes:

- Kelli Sheehan - President
- Bart Peterson - Secretary
- Ben Davidson - Treasurer
- Rob Evers – Board Member
- Matt Webber – At-Large

Motion: Utah, Wyoming 2nd Motion carries 5-0-1 with one abstention.

11. Board of Directors

[Audio](#)

President Sheehan stated that official correspondence comes from President instead of District Secretary. This will decrease the load on the Secretary and provide the President with additional duties.

- Terms of District Directors are staggered through all 10 NATA District for District Secretary and President. Staggered years are as follows:

Districts 1,4,7	Districts 2,5,6	Districts 3,8,9,&10
1995	1996	1997
1998	1999	2000
2001	2002	2003
2004	2005	2006
2007	2008	2009
2010	2011	2012
2013	2014	2015

- Governance CD (2004 version)

Mr. Webber also produced and has provided the BOD with an archive CD, all docs from 1996 to 2003

12. District Secretary

[Audio](#)

- transition up date

- RMATA monthly E-Blast vary by committees each month. States can also use the E-blast targeting their membership. Request the database from the Secretary in writing. The database will be sent usually within 1-2 days. It is a very easy process using Word or WordPerfect and a Merge file process. Schedule for the E-blasts by committee follows:

Jan – Convention committee	Jul -- Open	Nov – Scholarships/Awards Committee
Feb – Convention committee	Aug – Secondary Schools Committee	Dec -- RMSATA
Mar – PR Month/PR Committee	Sep – Governmental Affairs Committee	
Apr -- Convention Committee	Oct -- College/University Athletic Trainers’ Committee	
May – Awards Committee		
Jun -- NATA Convention/ RMATA Board of Directors Business.		

E-blasts could be blocked by ISP Spam Blockers. Please check your spam blocker to ensure you are getting this important e-mail.

13. Policies & Procedures

[Audio](#)

a) selecting proxy for District Director on NATA business. [Proxy Vote](#) . The Policies and Procedures Section X to read: “If District Director must be absent from a meeting or conference call, a certified member from District 7, designated by the District Director, may take the Director’s Place with full voting privileges.” **Motion** Utah, 2nd Colorado, Motion Carried 6-0

- b) **Motion** to change Principle Office to: 7150 E. Camelback Rd., Ste. 444, Scottsdale, AZ 85251.
 Motion Change office NM, 2nd Wyo. Carried 6-0
- c) **Motion** to change the Policies and Procedures pertaining to Elections to read:

SECTION IX OFFICERS

A. NOMINATION OF OFFICERS

1. *Nominations of candidates for officers of the Board shall be made in accordance with the By-laws of the Association.*
2. *Not less than thirty (30) days before the annual meeting of the Association at which nominations are to close, the Chair of the Election Committee shall give written notice to the membership that nominations for the ensuing election are open and advising them of the nomination procedures outlined in the By-laws.*
3. *The right to nominate members for the Board shall be that of voting members only.*
4. *Written nominations shall be sent to the Chair of the Election Committee, who shall verify the identity of the member making the nomination and that the member making the nomination is a voting member in good standing of the Association.*
5. *Nominations may be submitted via electronic mail. The Chair of the Election Committee shall confirm the identification of the nominating member*
6. *Written nominations that are mailed must be postmarked ten (10) days prior to the close of nominations at the annual meeting. Nominations sent by electronic mail must be received by the Chair of the Election Committee seven (7) days prior to the close of nominations at the annual meeting.*
7. *Candidates shall have ten (10) days after the close of nominations to accept or decline the nomination.*
8. *The Chair of the Election Committee of the Association shall verify that all candidates are qualified to serve as officers on the Board.*
9. *Any non-qualified person nominated shall be informed, in writing, of the disqualification by the Chair of the Election Committee. The Chair of the Election Committee shall also notify, in writing, the member nominating the non-qualified candidate.*

B. ELECTION OF OFFICERS

1. *The election shall follow the policies and procedures set forth in Section XV.*
2. *The Secretary shall notify all candidates, the President, and District Director of the result of the election not more than five (5) days after the results are received by the Secretary.*
3. *If no candidate receives a majority of the vote, a run-off election shall be held between the two candidates with the highest vote totals.*
4. *The run-off election shall follow the same policies and procedures as a regular election.*
5. *If only one candidate has accepted nomination for an office, the Board may declare that person as the election winner without the use of a mail vote.*

AND

SECTION XIV BALLOT BY MAIL

A. ALLOWABLE MAIL VOTES

1. *The Board shall have the power to submit any question, except when other specific methods are provided by the By-Laws to a mail vote.*
2. *All mail votes shall be completed in accordance to these policies and procedures and directions from the Board.*

B. PRODUCTION OF ELECTION MATERIALS

1. *All publications relating to elections shall be produced by the election committee.*
2. *Such publications shall be sent to the secretary, newsletter editor, or other individual designated by the Board of Directors, which person shall notify the membership of elections, including candidate biographies.*

C. BALLOTS

1. *In accordance with information provided by the Secretary regarding candidates who have accepted their nominations the Chair of the Election Committee shall prepare ballots.*
2. *Ballots shall be mailed by the Chair of the Election Committee not more than 10 days following the deadline for candidates to accept or reject their nominations.*
3. *There shall be a return envelope, with postage included, sent with the ballot.*

D. VOTING BY MAIL

1. *Members shall write their membership number across the seal of the return envelope.*
2. *Ballots returned to the Chair of the Election Committee within thirty (30) days of their mailing shall be valid.*
3. *Ballots not meeting the specifications in these procedures or that are marked improperly shall not be counted.*
4. *There shall be a record kept of late and invalid ballots.*

5. *In the presence of another Election Committee member a member of the Election Committee shall confirm and verify that the ballot was submitted by a member in good standing, verify the presence of one ballot in each envelope, and separate the ballot from the envelope without reading the ballot.*
6. *A second member of the election committee shall count and record the ballots.*
7. *A third person of the Election Committee shall confirm the count and recording of ballots.*
8. *The tabulated vote and ballots shall be returned to the Secretary within ten (10) days of the election deadline.*
9. *After verification by the Board, ballots and any tally sheets shall be kept sealed until two (2) years after the election and then the Secretary shall destroy the ballots and tally sheets.*
10. *The Secretary shall inform the President and District Director of the results.*
11. *The membership shall be notified of the results in the next newsletter or business meeting, whichever comes first.*
12. *The policies and procedures governing the arbitration of grievances shall apply to any contested election.*

D. ELECTRONIC VOTING

1. *Voting procedures shall be secure using current state of the art security measures.*
2. *Voting shall require members to log in using membership number.*
3. *Members shall be able to cast only 1 vote.*
4. *Vote tallies shall be completed electronically and submitted by the election committee to the Secretary.*
5. *Electronic voting shall be open for the period of thirty (30) days after members are notified of the opportunity to vote.*
6. *The tabulated vote and ballots shall be returned to the Secretary within ten (10) days of the election deadline.*
7. *After verification by the Board, ballots and any tally sheets shall be kept sealed until two (2) years after the election and then the Secretary shall destroy the ballots and tally sheets.*
8. *The Secretary shall inform the President and District Director of the results.*
9. *The membership shall be notified of the results.*
10. *The policies and procedures governing the arbitration of grievances shall apply to any contested election.*
11. *A voting member may request a written ballot from the Chair of the Election Committee.*

Motion to accept proposed changes to the policies and procedures as presented. Motion by Wyoming, 2nd Utah. Carried 6-0,

14. Long Range Plan/Investment Goals

[Audio](#)

A detailed review of the The Long Range Plan and Investment Goals were reviewed and accepted.

[Investment Goals](#)

[Long Range Plan](#)

15. Membership Service

[Audio](#)

The Board of Directors addressed a possible membership benefit. AdrenaMail.com is a document exchange service which could be utilized by the membership. Admission to the Network would be restricted to members of RMATA.

- [AdrenaMail](#) This service would allow the user to stream audio, video, place large documents for others to review/access. Before the Board of Directors accepts it for the membership, we will try to get a trial run up for use by District Leadership and those who can look for problems, or areas of concern. This could be revenue producing, we get members to pay fee, we get ½ fee back. The board (or a committee) will try it out, and then come back in June to make a recommendation for adoption as a membership benefit.

Questions to address by the trial run:

- What other associations are using
- 60 Day trial period, board, memberships, etc.
- others as they arise by the trial group.

16. RMATA Annual Clinical Symposium and Membership Meeting

[Audio](#)

a. Ogden, Utah, 2003

Final Report (financial/hotel rooms/exhibits/etc)

b. Broomfield, Colorado, 2004

- [Contract](#)

c. Arizona 2005

Site has not been selected yet. Bart will work to have sites ready for Board to select from by the latest at the June Meeting in Baltimore. Desire is to have the sites to the board by mid-May.

Phoenix, room rate, \$119/ + meeting space

d. future direction/ 2006 & beyond

- [discount](#)/complimentary registration

- (1) **Motion** to comp registration for two local committee people., NM, 2nd Az.

- (2) **Motion** to table previous motion, NM, 2nd Wyoming
- (3) **Motion** to increase District Dues \$25.00 for Certified and Associate Members. NM, 2nd Colorado, Discussion continued covering a variety of issues. Scheduling conflicts, dues increases and membership ability to pay dues. Effects on state meetings, Carries 6-0
- (4) Previous Motion dies on the table, 2nd.
- (5) **Motion** to change Registration Fee for District meeting
 - (a) Certified RMATA Members – 20
 - (b) Certified Non RMATA Member 150
 - (c) Allied Health \$150
 - (d) Graduate Assistant/Certified RMATA Member \$20
 - (e) Student RMATA Member \$20
 - (f) Student Non-RMATA Member \$75
 - (g) Associate RMATA Member \$20.
 - (h) Associate Non-RMATA Member \$150**Motion** – NM, 2nd Colorado. Discussion – Carries 6-0
- (6) **Motion** to add an additional day (all day Thursday, Friday, Saturday, Sunday 1/2 day) with a minimum of 25 CEU's. **Motion by NM, 2nd Wyoming, Discussion Motion Carried 6-0
- (7) **Motion** to move dates of Annual Meeting to the 3rd or 4th weekend of April.
 - (a) April 14-17, 2005
 - (b) April 20-23, 2006
 - (c) April 19-22, 2007
 - (d) April 17-20, 2008
 - (e) April 16-19, 2009
 - (f) April 15-18, 2010**Motion** by Utah , 2nd Arizona Motion Carries
 Changing Dates, Pro's and Con's discussed. Graduation of some Universities and colleges is late April. Conflicting with Easter holiday/breaks.
- e. refund policy
- f. meeting notice post card/brochure on-line/etc
- g. NetPost Services (post card mailing & USPS)
- h. future leadership training sessions
 - Possibility of having Mark Smaha do a training session for the BOD, and invited guests.
 - Continue to have the leadership training at District Meeting.
- i. Western Region Meeting (D7, D8, D10)
 - Three region meeting tabled by the Board for lack of interest from the other districts involved.
- j. D8 meeting notice District 8 asked the secretary to publicize to the District 7 membership their District Meeting in February prior to the District 7 Meeting. This was not done as not to compete with our annual meeting.
- k. District 7 meeting site rotation

April 14-17, 2005	Tucson/Phoenix	April 15-18, 2010	Denver
April 20-23, 2006	SLC	April , 2011	New Mexico
April 19-22, 2007	Denver	April, 2012	AZ
April 17-20, 2008	AZ	April, 2013	SLC
April 16-19, 2009	SLC	April, 2014	Denver
- l. Move Awards lunch to Saturday evening, we can use the exhibit hall after the exhibitors clear out on Saturday afternoon.
- m. **Motion** to comp registration for all RMATA Hall of Fame members for the annual Meeting. Motion, Utah, 2nd Wyo. Carries 6-0
- n. Exhibitor concerns
 - Many exhibitors not coming due to conflicts. Gatorade may not be coming. Pro cited conflicts with other meetings, not coming.
- o. EATA symposium CD EATA provides a CD to registrants instead of notebook or other materials.
 - (a) Motion to provide a CD in place of a Notebook for 2005. Investigate a sponsor for production of CD. Investigate a sponsor for the CD to cut costs as well.
- p. D6 report

[Audio](#)

Mr. Webber attended the District 6 meeting. Reported that a social at the end of the Saturday evening Awards Banquet went really well.

q. Program Committee

[Audio](#)

- up-date (free communication session) questions about the speakers for free communications.

P&P – speakers [Convention Policy.doc](#) Free Communications – Dr. Ken Knight – Free communications explanation... proposes complimenting registration for the meeting. Production costs, development of the presentation are higher than that for a normal presentation.

r. ADA Issues

We have 2 attendees who are deaf. We have to provide interpreters for these people. Could be up to \$4500 to pay for the interpreters. We will not know until the end of the meeting how much the cost is. We must pay for two (2) interpreters as they tire quickly. ADA requires that we provide an interpreter for those who request it on their registration form.

17. Budget

[Audio](#)

a. amend 2004 Budget

Discussion relating to the retainer fee for the Business/Legal Consultant. Currently we pay \$900.00/year. This amount is very low compared to what the going rate for legal consultants are paid.

Motion increase budget \$2100 for the business consultant. Motion by Az, 2nd Wyoming.

Motion carried 6-0

b. 2005 annual meeting. Table to the June Meeting to allow for proper budgeting following changes made and site selection.

18. Committee Reports

a. Governmental Affairs Committee Merl Miller presented discussion concerning the [Audio](#) changing policies and procedures of NATA GAC, as well as creation of a district network of the five RMATA states. Discussion ranged from language for legislation, universal credentialing, method of distribution for Legislative funds, the formation of a national PAC, recommendation to form state PAC's. Also discussed was the procedure for reimbursement from NATA for Legislative efforts.

- Arizona: Open
- Colorado: Open
- New Mexico: Rob Evers
- Utah: George Curtis
- Wyoming: Wayne Johnson

b. Honors and Awards Mary Ann Erickson presented information related to Honors and [Audio](#) Awards. The Board was shown examples of the plaques/awards that will be presented. Nominations for RMATA awards are due June 1 of every year. May E-Blast will contain information from the Awards Committee.

1. Educator Recognition

- Award results: Sue Hillman approved (5 - 0)

-vacancy - WY

2. Hall of Fame

- RMATA HOF displayed at the national convention. Discussion relating to transportation of the display to the National Convention this year, and every year.
- Updated criteria for nomination and induction. Simplified Nomination form was provided by Jim Saladin.
- Would like to update biographies of all members. Mr. Saladin would like to begin a video/audio archive of each member of the Hall of Fame. Play the edited tapes on a computer in the Hall of Fame Display. Desire is to highlight the members of the Hall of Fame a bit more and better. Provide a history to the younger ATC's and members so they get an idea of where we are and where we came from.
- Need a new case for the Trophy and plaques.
- The future of the Hall of Fame display was discussed in an effort to showcase those members who have been selected to represent the RMATA in the Hall of Fame.

- **Motion** to authorize Hall of Fame to spend \$1200 for capitol items (case and upgrades to Hall of Fame display). Motion, NM, 2nd Wyoming, Carries, 5-0, Colorado absent.
3. Scholarship Due dates for scholarship applications are each January.
 - vacancy - WY
 - email blast, when is the deadline? November E-blast
 4. Special Recognition
 - up-date
 - vacancy - AZ - NM - WY
 5. Service Awards, 15, 20, 25 years. Members need to go to the [RMATA](#) website to let the Awards committee know where you are. RMATA will keep track after members have submitted years on the website. Pins for this year's recipients will be mailed to the member when the vendor completes them.
 6. Policies and Procedures for Awards etc. Clean up years, etc.
- c. Public Relations The efforts are still a grassroots efforts. Make sure that 'trainer' is [Audio](#) not your official or unofficial title at your employer. You are not a 'trainer', you are a Certified Athletic Trainer.
- AZ -
 - CO - P J Gardner
 - NM -
 - UT -
 - WY -
- d. Practice Setting Committees [Audio](#)
- SSATC - NATA SSATC has requested that Districts for committees to assist the Secondary School ATC. Curently, there is not an RMATA Secondary School Committee. The SSATC is trying to get the word out that the setting is out there for many audiences, parents, administrators, school boards, etc. Right now the SSATC is STILL trying to get a firm number of ATC's who are working in the high school setting. Please contact the following representatives and give them help so they can let the District 7 Rep. assistance.
- Arizona – open
 - Colorado – Lisa Lear
 - New Mexico – Rex Bullard
 - Utah – Donny Bills
 - Wyoming – Scott Baird
- CIC- Similar as SSATC in makeup, no formal committee at District Level.
CUATC- Similar as SSATC, Needs reps from all of the various levels of the collegiate setting as well as all states.

19. Web Site

- a. Web Site is main information source [Audio](#) Main source of information. Most of communications should first be sent to website.

20. Newsletter Andrew Henrichs (Colorado) has been selected by the RMATA BOD as the [Audio](#) Newsletter Editor. The Newsletter Computer has been fixed (hard drive) and sent to Andrew. He is ready to begin with his first newsletter following the District Meeting. Andrew will be asked to publish a schedule and adhere as much as possible to it. Individuals may submit information for publication. Andrew will work similar to Bart in that he will request information from the BOD and Committee Chairs about 1 month in advance of publication. If nothing is submitted, nothing will be published. We will continue to utilize NetPost Services (post card mailing & USPS) for those members who do not have email. This dramatically reduces costs, and speeds up the process of notification.

The goal is to publish three to four newsletters per year. E-blasts will come from newsletter editor. We would like to publish photo's as much as possible of interest to membership. State Associations', members, and authors are asked to submit information to the newsletter for publication.

21. State Association Business

- **AZ** Jack Baynes -- Currently pursuing an amendment to an OT bill, pertains to use of Iontophoresis and topical anesthetics and analgesics, [Audio](#)

- **CO** Chris Mathewson -- PR is the biggest concern and focus. Scholarship for HS ATC's, awards presented at a Nuggets game, also done by the Avalanche.
- **NM** Rob Evers -- Sunset/Sunrise of their bill. Annual SAT contest.
- **UT** Lisa Walker -- PR is a focus. State Wrestling Tourney, PR work with EMT's in Utah. Went to EMT board meeting. Presented at EMT instructors conference on what to do with a spine injured athlete. Presented at Education Dept. on getting more ATC's in the SS. Licensure, coming up again. Model legislation coming from NATA, don't rely on it. Utah High School Activities Association will put ATC's in directory.
- **WY** Gregg Boughton -- Licensure, teaming up with someone to share a Board. Wyoming HS Activities Association, ATC's in directory, Wyoming PTSB – mandates that Care and Prevention must be taught by an ATC. In process of revising curriculum.

22. NATA Business

- a. District Secretary/Treasurer Committee Report [Audio](#)
- b. Committee vacancies [Audio](#)
 - posted on the RMATA Web Site (Committee News)
 - see NATA Report under Committees
- c. Governmental affairs [Audio](#)
 - fiscal year April 1 - March 31
 - revised program
- d. E-Blast/spam dam [Audio](#)
- e. 2003 Honors and Awards Recipients. Jackie Kingma and Gaye Merrill will be receiving [Audio](#) Athletic Training Service Award from NATA this summer in Baltimore. Nominations are now submitted online.
- f. REF Report Jenny Allen from the REF presented the current status of the REF to the [Audio](#) Board of Directors. Only 45 members of District 7 contributed to the REF. This was one of the highest percentages of any district. 637 members contributed nationally. Scholarships will be awarded in the name of all former NATA Presidents including Julie Max.
- g. REF District Donation Plan – Districts raised dues and then donated the raise in dues to the REF. Other districts are doing it, and it has been asked that District 7 consider it. We as a district currently donate \$2000.00 to the Warren Lee Scholarship. We also donate \$200.00 to the Memorial Scholarship. We also donated a one time donation in 2003 for the Moose Dettly Memorial.
- h. American Academy of Physician Assistants – Frannie Jenkins, a member who is also a [Audio](#) Physician Assistant addressed the Board of Directors concerning the challenges and facing these dual credentialed individuals. Issues with Medicare as far as reimbursement that may affect dual credentialed members.
- i. Board of Certification. Denise Fandel addressed the Board on issues related to certification. [Audio](#) New website in place, www.bocatc.org. The Board of Certification is not known as the BOC, not the NATABOC. Reporting you CEU's can now be completed online. Just go to the www.bocatc.org website. Just keep your cards and CEU verification forms and submit online.
 - *The BOC is hosting a Regulatory Conference for one state representative and one regulatory board representative from each state. The BOC will pick up hotel and airfare for each of these individuals. Additional attendees to be paid for by the state if so desired. Topics to include items pertinent to regulation and administering laws relating to the profession of Athletic Training.
 - *Feasibility study underway relating to the certification examination. The BOC is always looking at ways to improve the test and delivery of the test.
- j. Nomenclature Up-date Committee has had their last Meeting. Recommendation from the Task Force will be at the Board of Directors at the May Meeting. [RMATA Nomenclature Survey](#) RMATA had a survey on the www.rmata.org and only 22 members spent the time to complete the survey. Results were sent to the Task Force for inclusion in the NATA study.
- k. NATA Report – Members should utilize the NATA News and the NATA website for [Audio](#) continuously updated information. If you have a question regarding anything please contact Mr. Linaker and/or Mr. Webber.
 - i. Career Center/Placement Center. Currently the data is incomplete, but it has greatly increased the ability of employers to find qualified candidates. It is doing about what was expected for this time period. The employers are finding that they are getting many more 'hits' on this system than the previous. This is mainly due to the fact that they couldn't track exposure on the previous system.

ii. Unsupervised travel by students. Students were asking ATC's host ATC's to sign off on hours. This is not acceptable. Please inform your students not to do this. The NATA and affected committees have agreed that this is not acceptable.

23. Other Items for the Good of the Order (RMATA/NATA)

a. NATA Board of Directors Meeting

- Park City , Utah

- Friday & Saturday, May 14-15, 2004 There will be no members reception, or focus groups at this Board Meeting.

b. RMATA Board of Directors Meeting

- Baltimore, MD

- Wednesday, June 16, 2004

- 8:00 - 11:00 AM

c. RMATA Semi-Annual Membership Meeting

- Baltimore, MD

- Thursday, June 17, 2004

- 5:30 - 7:00 PM Check the program when you get there to be sure of time, room and date.

24. Membership Meeting Procedure

25. Adjourn 1:50 pm. Friday