



Rocky Mountain Athletic Trainers' Association, Inc
San Antonio, Texas
June 18, 2009

1. Welcome Lisa Walker welcomed the Board to San Antonio.

2. Attendance

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|------------------------------------|--------------------|
| - RMATA President | Lisa Walker |
| - District 7 Director | Matt Webber |
| - RMATA/District 7 Secretary | Bart Peterson |
| - RMATA/District 7 Secretary-Elect | Chris Mathewson |
| - Arizona Representative | Chris White |
| - Colorado Representative | Jennifer Dougherty |
| - New Mexico Representative | Tim Acklin |
| - Utah Representative | Kristin Pond |
| - Wyoming Representative | Dan Dalen |
| - Business Consultant | Rick Ball |

3. Committee of the Whole: The RMATA has traditionally conducted business using the "Committee of the Whole" approach in both Board Meetings and Membership Meetings. This allows items to be discussed before a formal motion has been made. Once a motion has been made, more formal adherence to the rules of order is necessary.

- Duty of Board Members:
- Duty of Care: to practice due diligence and work to serve the interests of the RMATA
- Duty of Loyalty: whatever other hat may be worn in professional and personal lives, board members attending board meetings, first and foremost, as representatives of the RMATA (conflict of interest)

4. Approval of April 2009 Minutes

Motion to approve Minutes from April 2009. Motion NM, 2nd Utah. Motion Carried 6-0-0

5. Liaison Reports

- Student Committee is on hold until Fall 2009. Multiple Program Directors are on board with the Student Committee. Survey to be conducted in the Fall 2009 to determine the

direction members believe we should move forward. Survey's of both students and program directors will be conducted.

- Convention Committee – no report
- PR Committee – Facebook discussions are ongoing. Monitor of any Facebook presence has been selected. There are no existing Policies and Procedures for the PR committee. They will be tasked to move forward.

6. Quiz Bowl

- Quiz Bowl – **Motion: RMATA will adopt the Quiz Bowl as part of the Annual Meeting. Motion Utah, 2nd Az. Motion Carries 6-0-0** The Quiz Bowl will become a function of the RMATA Convention Program Committee.

7. Membership Report [June 2009 Membership Report](#) The membership report was presented to the Board. Due to a change in membership accounting, there will be a significant shift in membership numbers when the report is next presented in April 2010. This is simply a function of the accounting processes and how members are tracked.

8. Financial Report June 2009 Financial Report For the first time ever we have made money on our investments, even in the current economic climate.

9. Finance committee

- Budget – The board spent significant time on the budget going through both income and expenses line by line. A decision was made to change from budgeting income based upon projected membership to actual income based upon data from the previous year.
- **Motion to approve the budget as presented to the Board. Motion Utah 2nd AZ Motion Carries 6-0-0**
- **Motion to approve Capitol Budget requests as presented to the Board. Capitol purchases include, improved convention AV equipment, Online CEU video software, Computer purchases for the Secretary, Secretary Elect, President, and Director. Motion Az - 2nd Utah Motion Carried 6-0-0**

10. State Technology Grants

- New Mexico requested State Technology Grant funds to fund Website improvements, Merchant account.
- **Motion to amend the 2009 Budget, New Mexico Technology Grant. Motion NM 2nd UT Motion Carried 6-0-0**

11. Committee vacancies

Lisa Walker

Motion to approve Brad Nelson as Convention Exhibit Assistant Coordinator, Motion Utah, 2nd Arizona. Motion carried 6-0-0

12. Awards Committee (scholarships)

Two Scholarships will be awarded here in San Antonio. Sherleis Adams of BYU received the Entry Level Scholarship and Candice Colton of A.T. Still University received the Doctoral Scholarship.

In the future, applicants who do not receive scholarships will be notified by the Scholarship Committee the status of their application.

Again in 2009 we did not have enough qualified applicants to receive the additional scholarships offered by RMATA.

The Finance Committee of the Rocky Mountain Athletic Trainers' Association Inc., would like to propose that any budgeted un-awarded scholarships be combined into a separate savings acct. (mechanism to be determined by the Treasurer and Chase Bank).

Presently RMATA awards:

1. NATA Bobby Gunn Scholarship	\$500
2. 3 Undergraduate Scholarships (\$2000 each)	\$6000
3. 1 Masters Level Graduate Scholarship (\$2000)	\$2000
4. 1 Doctoral Level Graduate Scholarship (\$2000)	\$2000
5. 1 REF Scholarship Warren Lee (\$2000 + \$250 admin fee)	\$2250
6. 1 NATA Memorial Scholarship (10 Districts Share)	\$250
Total	\$13,000

If any of the above scholarships is not awarded, the money will be paid into a savings account with the specific intent of endowing (either with the REF or on our own – to be determined by the Board at the time the fund reaches \$50,000) the Warren Lee Scholarship.

Historically scholarships have gone unclaimed. In 2008 three scholarships were un-awarded, potentially giving the fund \$6000. If that much were again un-awarded in 2009 we would be at \$12,000. If all scholarships are awarded in a given year, no money will be contributed to the endowment account.

When the fund reaches \$50,000.00 RMATA will decrease the number of budgeted scholarships by one. The process will begin again until all scholarships have become endowed.

Motion: RMATA will save the scholarship money that has been budgeted but not awarded beginning in 2009 towards the eventual endowment of the Warren Lee Scholarship. Motion by Bart Peterson, 2nd Utah Motion Carries 6-0-0

Motion: RMATA Board of Directors has directed Mr. Ball and Lisa Walker to write a letter in regards to the Delforge Scholarship to the REF stipulating that RMATA review the Delforge Scholarship annually with a formal review in 2012 to determine how the RMATA contribution will be addressed. Motion NM, 2nd Colorado, Motion Carries 6-0-0

13. Election Committee Todd Brown reported the results of the 2009 election.

1. The Bylaws amendment passed.
2. Lisa Walker was elected as President 2010-2013.
3. Chris Mathewson was elected as 2010-2013 Secretary.
4. The Director position is currently in a run-off election between Ken Knight and Bart Peterson. The election is open currently and will close July 9th.

14. Governance Task Force – With the new Bylaws passing by election, the Governance Task Force has now been tasked to begin work on the Policies and Procedures. Work will coordinate with the Board of Directors retreat in Omaha. It is hoped that the Policies and Procedures work will be completed by the Fall Board of Directors meeting.

15. Convention

- Convention Committee Report 2009 Heather Downs
 - 2010 Symposium Denver April 8-12, 2010
 - 2011 Symposium Albuquerque April 6-10, 2011
- Ms Downs reported that the convention committee is finalizing their report on the 2009 meeting held in Salt Lake City. Work is proceeding on the meeting in Denver. She and other members of the committee are meeting with corresponding members of the NATA meetings staff and other District committee members.

16. REF/Scholarships - The Secondary School Jack Cramer District 7 winner Victoria Marie Reyes from Albuquerque N.M.

17. Secretary Report

- Facebook – There have been some minor concerns with Facebook and having postings appropriate to the profession. Jenna Walker has consented to moderate a RMATA Facebook page if approved by the Board. The Board has asked the PR committee to address the purpose of, and policies relating to a Facebook page. The Board will then approve it when the PR committee has brought these back to the Board.
- Budget forms – A reminder to Board Members that they should remind committee chairs as well as themselves to use the Budget Request forms provided and submit the forms at least 30 days prior to a Board meeting for consideration at that meeting.

18. Board of Directors Retreat – In coordination with the Board of Certification’s Legislative Conference, the RMATA Board of Directors will meet again in Omaha immediately following the BOC meeting. Funding for this will come mainly from the BOC as state representatives are paid for by the BOC. RMATA will fund only the officers’ travel to this retreat. The purpose of this meeting will be:

- Address Governance Task Force Recommendations for Policies and Procedures changes
- New Board Member Orientation – Colorado, Secretary – Elect.

**District meetings will be Thursday June 18, 2009 Convention Center Room 001A.

Having no other business, the meeting was adjourned at 4:30 pm.